

DOs & DONTs FOR THE STUDENTS

- 1) Follow the Working Hours of the University. The IUHP functions between 09:00 AM to 05:30 PM (Monday to Friday).
- 2) Keep the Campus Clean and Green. Don't throw litter around. Use dustbins. Keep the Toilets clean and dry. Keep the Cafeteria and the Eating points neat and clean. Don't put any Posters or write anything on the walls.
- 3) Be Punctual and do not miss your Classes. Don't waste time by standing around in the Corridors etc.
- 4) Save Water and Save Electricity wherever and whenever possible in the Campus.
- 5) Use of Mobile Phones in the Academic Area is not permitted. Move out of the Academic Block to attend only to an Emergent call.
- 6) Ragging in any form is illegal and punishable including cancellation of Admission without any Notice/ Refund. A Student will also be Rusticated from the University if found involved in any act of Ragging.
- 7) Be very Polite with your Fellow Beings, Teachers and the Staff. Do not talk in loud voice.
- 8) Pay your Fees and Dues in Time.
- 9) Wearing of Uniform as prescribed by the Department is a **MUST** on all working days including the days of the conduct of the Internal as well as the External Examinations.
- 10) 75 % to 80% attendance in each Course / Paper/ Program/ Lab is a must for every Student for being eligible to appear both in the Internal as well as the External Exams.
- 11) Park your vehicle in the Plot adjacent to the Academic Block or in any designated area for the purpose as may be decided by the IUHP including the area outside the University on the Road side. No Vehicle will be permitted to be brought inside the Academic Area.
- 12) Don't cause any Damage/Loss/Defacement to any University Property. The Loss/Damage will be recoverable from the Student individually or jointly.
- 13) The nearby Police Post / Police Authorities will be informed of any act of Violence/Vandalism by a Student.
- 14) The Girl Students staying in the Hostel are not permitted to go outside the Campus premises after 07:00 PM in the Summers and 06:00 PM in the Winters.
- 15) Make full use of the Library, Computer Labs. You can also make use of the Open Areas/Lawns for your Academic pursuits when not in the class.
- 16) Collect the information regarding the Academic Calendar, list of Books, the prescribed Uniform, Time Table, Fee Schedule, Syllabus, Holidays or any other information that relates to a Student from the concerned HOD.
- 17) The University has Zero Tolerance towards any kind of Sexual Harassment and is against any kind of discrimination with any one on the basis of Caste, Creed, Colour, Sex, Region, Religion, Language etc.
- 18) The University advises all its Students to improve upon their Soft Skills, Computer knowledge and Contemporary Knowledge. Read Books/ Newspapers / Magazines / Journals etc. right from day one to earn good Grades, Internships and Placements.
- 19) Keep the Buses in which you travel Clean and follow only the Route for which you have sought authorization from the University.
- 20) In case of any difficulty, you can contact the Head of the Department concerned or any other Authorised Person / the Mentor / DSW / TPO / Transport Officer / Admin Officer etc. as the case may be.
- 21) Take Membership of any of the University Clubs such as the Photography Club, Social Welfare Club, Environment Club, Literacy Club, Chess / Carom Club.
- 22) Play Indoor / Outdoor games as per the IUHP Schedule.
- 23) Do not do anything which is unbecoming of a Student.
- 24) Follow Examination Timelines as notified by the IUHP.
- 25) Observe/Obey the IUHP Dos/ Donts/ Rules / Regulations/ Terms/ Conditions faithfully. Disobedience/Violation of the above said Dos/ Donts will be viewed seriously by the IUHP and will attract Disciplinary action.